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## CAMPAIGN FINANCE DIVISION

☒ WAIVER REQUEST

☐ RECONSIDERATION REQUEST

DATE: 2/24/2021

DOCKET #:

### FILER INFORMATION

Name: Lawrence Marie Brown

Office: Mayor, City of Monroe

Parish: OUACHITA

Election Date: 7/11/2020

Level of Office: District

### REPORT INFORMATION

Name of Report: 10-P

Original Due Date: 7/6/2020

Date Filed: 7/9/2020

Activity Receipts: \$-0

Expenditures: \$-0

Funds at Close of Reporting Period: \$68.80

### LATE FEE INFORMATION

Amount of Late Fee: \$180

Days Late: 3

Late Fee Order Received: 9/28/2020

Payment/Waiver Request Due Date: 10/19/2020

Waiver Request Received: 10/6/2020

Additional Information Requested:

- Medical
- Financial
- Other

COMMENTS: Teresa L. Brooks, report preparer for Lawrence Brown request a waiver and states the following: Due to the COVID49 outbreak, the incubator offices were closed on March 20' and we were not allowed to return to the offices until July on a limited basis. We moved out of the incubator office at the end of July. Unfortunately, the filing paperwork, campaign instruction materials, campaign finance records and passwords to the LEADERS (Louisiana Ethics Administration Disclosure and Electronic Reporting System) online filing system were misplaced during tile move.

### OTHER LATE FEE INFORMATION

Campaign Finance:

Other Outstanding Reports: No

Other Outstanding Late Fees: No

Prior Late Fees: No

Reassessed Late Fees: No

Disclosure Statements:

Other Outstanding Late Fees: No

Prior Late Fees: No

## Ms. Lawrence Marie Brown

1002 South 5<sup>th</sup> St. Monroe, LA 71202 | 318-381-0028 | lmarb410@yahoo.com

**October 5, 2020**

Board of Ethics  
Executive Secretary  
PO Box 4368  
Baton Rouge, LA 70821

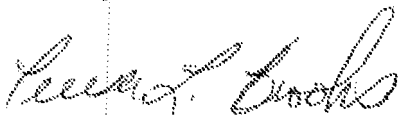
**Dear Board of Ethics:**

This letter is to ask that the late assessment fee of \$180 assessed against Lawrence Marie Brown for failure to file a 10<sup>th</sup> Day Prior to Primary Report (10-P) by July 6, 2020 be waived.

The campaign/accounting office was located in the University of Louisiana Monroe's incubator building. The bank records, the campaign instruction materials and campaign finance passwords were stored in this office.

Due to the COVID-19 outbreak, the incubator offices were closed on March 20<sup>th</sup> and we were not allowed to return to the offices until July 1<sup>st</sup> on a limited basis. We moved out of the incubator office at the end of July. Unfortunately, the filing paperwork, campaign instruction materials, campaign finance records and passwords to the LEADERS (Louisiana Ethics Administration Disclosure and Electronic Reporting System) online filing system were misplaced during the move.

Sincerely,



Teresa L. Brooks



STATE OF LOUISIANA  
DEPARTMENT OF STATE CIVIL SERVICE  
**LOUISIANA BOARD OF ETHICS**

P. O. BOX 4368  
BATON ROUGE, LA 70821  
(225) 219-5600  
FAX: (225) 381-7271  
1-800-842-6530  
www.ethics.state.la.us

September 25, 2020

Ms. Lawrence Marie Brown  
1002 South 5th St.  
Monroe, LA 71202

**CERTIFIED MAIL**

NO. 70200640000107319178

RETURN RECEIPT REQUESTED

RE: Late fee assessment for the July 11, 2020 Election  
10-P Campaign Finance Disclosure Report filed 3 days late

Dear Ms. Brown:

Enclosed is an assessment of a late fee pursuant to La. R.S. 18:1505.4 and La. R.S. 18:1511.4.1. Please submit a check or money order in the amount of \$180 payable to the Treasurer of the State of Louisiana to P. O. Box 4368, Baton Rouge, LA 70821. Please note that late fees can only be paid by the candidate or by his campaign.

You have 20 days from receipt of this letter to dispute this assessment. You may elect to do either or both of the following:

1. You may submit your request for a waiver to the attention of the Louisiana Board of Ethics.

Waivers are handled by the Ethics Board. The Board of Ethics may reduce, suspend, or decline to waive a late fee assessment based on the cause shown by the person, candidate, or political committee. If you submit a request for a waiver of the late fee to the Board of Ethics, your request should contain details as to why, in your opinion, you have good cause why your report was not timely filed. Also, if you would like to appear before the Board of Ethics in connection with your request, you should state that in your letter. The request should be submitted to the attention of the Board of Ethics at the following address: P. O. Box 4368, Baton Rouge, LA 70821 or fax at (225) 381-7271.

2. You may appeal the assessment directly to the Ethics Adjudicatory Board (EAB).

Appeals to the EAB are proceedings before a three judge panel. The determination is made regarding whether the person, candidate, or political committee was required to file the report and whether the report was filed late. Mitigating factors are not considered during an EAB proceeding. The EAB does not have the authority to reduce, suspend, or waive a late fee assessment. If you choose to appeal the assessment to the EAB, you should submit your request for an appeal to the attention of the Executive Secretary of the Louisiana Board of Ethics at P. O. Box 4368, Baton Rouge, LA 70821 or fax at (225) 381-7271.

If you timely submit a waiver request or appeal, your name will not be posted on the website pending the result of your appeal. Furthermore, if you request an appearance, you will be notified of the place and time prior to the meeting.

If you do not pay or dispute the assessment of the late fee within 20 days from the receipt of this letter, the matter will be forwarded to the Attorney General's Office to pursue collection. If the matter is forwarded to the Attorney General's Office for collection, you may be responsible for all additional costs incurred. Additionally, late fees not paid by the due date will be posted on the agency website.

*You should be aware that unpaid campaign finance fines, fees or penalties may have an adverse effect on your ability to run for public office in the future, as the Board of Ethics will object to your future qualifications for candidacy for public office pursuant to La. R.S. 18:491 and R.S. 18:492.*

Sincerely,

LOUISIANA BOARD OF ETHICS

Melissa Horn

AN EQUAL OPPORTUNITY EMPLOYER

STATE OF LOUISIANA LOUISIANA BOARD OF ETHICS  
acting in its capacity as the  
SUPERVISORY COMMITTEE ON CAMPAIGN FINANCE DISCLOSURE

In Re: Lawrence Marie Brown  
July 11, 2020 Election

LATE FEE ASSESSMENT ORDER

WHEREAS, Lawrence Marie Brown, in her capacity as a candidate for Mayor, City of Monroe in the July 11, 2020 election was required to file campaign finance reports pursuant to La. R.S. 18:1484.

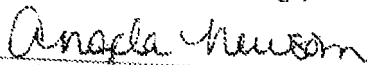
WHEREAS, La. R.S. 18:1505.1 provides that it is a violation of the Campaign Finance Disclosure Act to fail to timely file campaign finance reports.

WHEREAS, in accordance with La. R.S. 18:1495.4B(4), Lawrence Marie Brown was required to file a 10th Day Prior to Primary Report (10-P) by July 6, 2020. Lawrence Marie Brown filed the report on July 9, 2020 and was 3 days late.

WHEREAS, La. R.S. 18:1505.4A(2)(a)(ii) provides that an automatic late fee of \$60 per day (not to exceed \$2,000) be assessed against Lawrence Marie Brown for this late filing.

ACCORDINGLY, IT IS ORDERED that a late fee of \$180 is assessed against Lawrence Marie Brown for failure to timely file her campaign finance disclosure report.

ORDER signed on the 25th day of September 2020 at Baton Rouge, Louisiana.

  
Angela Newsom, Director  
Campaign Finance & Lobbying Division

# Fax

**Fax:** +1 (225) 381-7271

**To:** Louisiana Board of Ethics

**From:** Teresa Brooks

**Subject:** Late Fee Assessment

**Phone:**

**Email:** Teresa.Brooks.EA@outlook.com

**Date:** 10/6/2020

**Pages:** 7

☐ Urgent ☐ Please Reply ☐ For Review ☐ Please Comment

**Comment:**

**ifax**  
ifaxapp.com

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# Ms. Lawrence Marie Brown

1002 South 5<sup>th</sup> St. Monroe, LA 71202 | 318-381-0028 | lmarb410@yahoo.com

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Executive Secretary

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Melissa Horn



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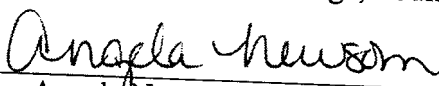
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Campaign Finance & Lobbying Division

Ms. Lawrence Marie Brown  
1002 South 5<sup>th</sup> Street  
Monroe, LA 71202

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Board of Ethics

PO Box 4368

Baton Rouge, LA 70821

70821-4368

